

**PRATAPADITYANAGAR GRAM PANCHAYAT**  
**NAYAPARA \* KAKDWIP \* SOUTH 24 PARAGANAS**

Memo No: 685/PNGP/NIT/CC DRAIN/15<sup>TH</sup> FC TIED /2022-22

Date: 03/02/2022

**NOTICE INVITING TENDER**

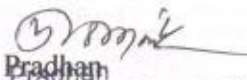
E. Tender are hereby invited by the undersigned of pratapadityanagar Gram Panchayat , kakdwip, South 24 parganas , from the reliable , resourceful agencies having experiences in such type of works mentioned in the following for quoting the rates both in figures and words . The tenderer should submit the tender form (duly filled up ) to the e-tender portal and same will be opened the day mentioned below by the under signed in presence of participated tenderers or their authorized representatives , if any .

Sl. No.	Name of the Schemes with location	Estimated Cost (including GST & Cess,excluding Contingency)	Fund	Earnest Money to be deposited
1	Construction of Concret drain from pond side of Paresh Maity to near house of Manoranjan Das at South Gobindopur North	592818/-	15 <sup>th</sup> FC tied	12000/-

**Terms & Conditions**

1. LAST DATE OF ISSUING TENDER FORM : 17/02/2022 before 2.00pm
2. LAST DATE OF DROPPING OF TENDER : 18/02/2022 up to 2.30 pm
3. DATE OF OPENING OF TECHNICAL BID : 21/02/2022 at 2.30 pm
4. DATE OF OPENING PRICE BID : 22/02/2022 at 2.00 pm
5. Cost of form is Rs. 1000.00 (Rupees one thousand ) only is to be deposited at the cash section of this office .
6. The tenderer should submit earnest money in the form of N.S.C./ Bank Draft/ D,D of Gram Panchayet (Form No-5) in favour of Pradhan, Pratapadityanagar Gram Panchayet. Tender form without requisite Earnest Money will be treated as non-responsive.
7. Valid Income Tax/Professional tax Clearance Certificate / VAT Registration Certificate and copy of PAN Card to be accompanied with application along with income tax and VAT return Acknowledgement Receipt for latest assessment year to be submitted in a sealed cover mentioning the NIT No. on top of the envelop.
8. The tender should be submitted in a sealed cover containing Memo No. & Date.
9. The undersigned preserves the right to cancel any tender partly or in full without assigning any reason.
10. The tenderer will have to supply the items at the site and no carriage bill will be entertained for this .
11. The tender will have to quote the rate of all the items.
12. GSTDS/Labour Cess will be deducted as per existing norms.

13. The tenders will be opened in presence of the tenderers who may be present at the time . In case tenderer sending their authorized representative to be present at the time of opening tender such authorized representative would have to comply with the requirement producing documents beforehand .
14. Successful tenderer should strictly follow the time schedule of the contract allotted against each items of work deviation may lead to the imposition of penal clause as per law . the decision of the tender inviting Authority in this regard is final . No tender will be accepted through post or Courier Service.
15. Payment shall be made by the Pradhan, Pratapadityanagar GP.
16. Supply Order/Work order shall be issued by the Pradhan, Pratapadityanagar GP.
17. 10% Security Deposite Money will be deducted from the final bill and will be returned as per existing Govt. norms subject to satisfactory condition of the executed work at that time .
18. Credentials must be produced at least 50% (fifty percent ) on tender value within last three years single work.

  
Pradhan  
Pratapaditya Nagar Gram Panchayat  
Pratapadityanagar Gram Panchayat  
Kakdwip, South 24 Parganas

# PRATAPADITYANAGAR GRAM PANCHAYAT

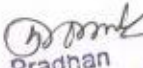
## Nayapara, Kakdwip , South 24 Parganas

Memo No: 685/PNGP/NIT/CC DRAIN/15<sup>TH</sup> FC TIED /2021-22

Date: 03/02/2022

### Copy forwarded for information and wide publicity

1. The office of SDO, Kakdwip, South 24 Parganas
2. The Office of Block Dev. Officer , Kakdwip Block, South 24 Parganas
3. The Office of Savapati, Kakdwip Panchayat Samity ,
4. Local Public Library , Kakdwip
5. The Office Notice Board , Pratapadityanagar GP
6. The Website of this GP ([www.pratapadityanagargp.com](http://www.pratapadityanagargp.com))
7. E-tender portal ( [www.wbtenders.gov.in](http://www.wbtenders.gov.in))
8. The Biswa Samachar Daily news Paper
9. The Morning India Daily news Paper , Kolkata

  
Pradhan  
Pratapaditya Nagar Gram Panchayat  
South 24 Parganas



**PRATAPADITYANAGAR GRAM PANCHAYAT**  
**NAYAPARA, KAKDWIP, SOUTH 24 PARGANAS**

Memo No: 685/PNGP/NIT/CC DRAIN/15<sup>TH</sup> FC TIED /2021-22

Date: 03/02/2022

**TENDER FORM**

**FORM NO – 01**

**GENERAL RULES AND DIRECTIONS**

1. All works proposed for execution by contract will be notified in a form of invitation to tender posted in public places and signed by the Pradhan , Pratapadityanagar Gram Panchayat.
2. The tender document must have the following information :
  - (a) Date of Submission and opening of tender
  - (b) Time allotted for carrying out the work
  - (c) Amount of earnest money to be deposited with the tender
  - (d) Percentage to be deducted from bills
  - (e) Scheduled of work and any other relevant documents duly signed by Pradhan, Pratapadityanagar GP,
3. In the event of tender being submitted by a firm, it must be signed by the Pradhan, Pratapadityanagar Gram Panchayat
4. Any person who submits a tender shall duly fill up and sign the tender form by his own hand writing stating at what rate he is willing to undertake the work or each item of the work. Tender applications must be submitted in sealed envelope along with name (as specified in the NIT), NIT No., name and address of the bidder and name of the functionary it has been submitted to .
5. The accepting authority reserves the right to reject any or all the tenders without assigning any reasons and he will not be bound to accept either the lowest tender or any of the tenders .

## TENDER FOR WORKS / SUPPLIES

I/we hereby tender for the execution of the work specified in the underwritten memorandum within the time specified in such memorandum at the rates specified there in by me/us . In accordance in all respect with the specifications , designs,drawing and instructions and with the rules referred herewith and with the clauses of the annexed conditions and in all other respect in accordance with any such conditions so far as applicable.

### MEMERANDUM

- (a) General description of work : Construction of Concret drain from Pond side of Paresh Maity to house of Manoranjan Das at South Gobindopur North, Mouza – Ganeshpur JI – No – 11,
- (b) Estimated Cost (excluding Contingency ) Rs. 592818/- .
- (c) Earnest Money : Rs 12000.
- (d) Cost of tender form : Rs. 1000.00
- (e) Percentage to be deducted ; (i) GSTDS (ii) labour Cess (iii) IT (iv) SD
- (f) Time allowed for the work 90 days (from issuing date of work order )
- (g) Last date of dropping sealed tender : within 18/02/2022
- (h) Date of opening Technical Bid : 21/02/2022
- (i) Date of opening Financial Bid : 22/02/2022

Should this tender be accepted I/we hereby agree to abide by and fulfill all the terms and provisions as depicted in the NIT and in default thereof to penalize me /us as lay down in NIT.

The sum of Rs. .... Only in form of DCR/Bank Draft/NSC/BC No. .... or in Cash is herewith forwarded in as earnest money in favour of Pradhan , Pratapadityanagar Gram Panchayat.

.....  
Signature of the Contrator/Supplier  
Date : .....



## CONDITIONS OF SUPPLY OR WORK CONTRACT

**Clause 1 :- Earnest Money :-** The tender form must be accompanied with the earnest money of the amount as shown in the NIT in form of Cash/ Cheque/ Bank Draft of any nationalized bank or Government Securities duly pledged in favor of Pradhan, Pratapadityanagar Gram Panchayat. The earnest money may be forfeited by the Gram Panchayat on account of any breach of contract as specified in other clauses of the contract. The earnest money of the first lowest will be retained by the Gram Panchayat per norms after the completion of the supply/works contract. The earnest money of the second & third lowest may be retained by the Gram Panchayat, if so desires.

**Clause 2:- Security Deposit:** - The security deposit will be deducted @ 10 % from each payment taking earnest money into account. The security deposit will be refunded after six months from the date of satisfactory completion of the work for roads (concrete or bituminous), building, culvert etc. The security deposit should be refunded after three months for all other type of works subject to satisfactory completion. The security deposit may be forfeited by the Gram Panchayat on account of any breach of contract as specified in other clauses of the contract.

**Clause 3 :- Compensation for delay :-** The time allowed for carrying out the supply/work as entered in the tender shall be strictly observed by the manufacturer and shall be reckoned from the date on which the order to commence supply/work is given to the manufacturer. The supply/work shall throughout the stipulated period of the contract be proceeded with all due diligence (time being deemed to be of the essence of the manufacturer on the part of the manufacturer ) and the manufacturer shall pay as compensation an amount equal to one percent, or such amount as the Pradhan ( whose decision in writing shall be final ) may decide, on the amount of the tendered amount of the whole supply/work as shown by the tender for every day that the supply/work remains on un-commenced, or unfinished after the proper dates. The manufacturer shall commence execution of such part of the supply/work as may be notified to him within 90 days from the date of the order of commencement for supply/work and diligently continue such supply/work and further to ensure good progress and during the execution of the supply/work, he shall be bound in all cases in which the time allowed for any supply/work exceeds one month to complete one-fourth of the supply/work before one-fourth of the whole time, allowed under the contract, has elapsed, one-half of the supply/work before one - half of the such time has elapsed and three-fourths of the supply/work before three-fourth of such time has elapsed. In event of failing to comply with any of the conditions herein shall be liable to pay as compensation an amount equal to one percent, or such amount as the Pradhan (whose decision in writing shall be final) may decide, on the said tendered amount of the whole supply/work for every day that the due quantity of supply/work remains incomplete.

**Clause 4 :- Time Extension :-** If the manufacturer shall desire an extension of time for completion of the supply/work on the grounds of his having been unavoidably hindered in its execution, the Manufacturer shall have an immediate report of such hindrance to the Pradhan in writing and if he shall desire an extension of time for completion of the supply/work on the cessation of such hindrance on account of which he desires such extension as aforesaid and the Pradhan may if in his opinion (which shall be final ) reasonable grounds be shown, therefore authorize such extension of time , if in his opinion be necessary or proper . In event of incompleteness of any supply/work within the stipulated time or the time if extended, the Gram Panchayat shall have right to debar the manufacturer from the supply/work and the security deposit & earnest money will be forfeited.

**Clause 5:-Intermediate payment:** - The intermediate payment by the Pradhan to the manufacturer for the partly completed portion of the whole Supply/work is not mandatory. It will be decision of the Pradhan, Pratapadityanagar Gram Panchayat.

**Clause 6:- Materials supplied by the Manufacturer:** - All the materials, to be supplied by the manufacturer, will be properly checked by the office and will be as per proper specifications of the Supply/work order. The quantity of Supply/work may vary according to the position of the availability of



and as per site condition & requirement. The Supply/work may be taken at the work site as described in the description of Supply/work stated in the NIT. Any misuse and loss of materials before completion of Supply/work will be liability of the manufacturer. If it shall appear to the Engineer in charge of the Supply/work, that any work / Supply/work has been executed with unsound imperfect or unskilled workmanship, or with materials of any inferior description or any inferior quality provided by the manufacturer for the execution of the Supply/work, not in accordance with the contract, the manufacturer shall forthwith rectify or remove or reconstruct the Supply/work so specified in whole or in part as the case may require at his charge and cost and in the event of his failure to do so within the period specified by the Engineer in charge in his demand, the manufacturer shall be liable to pay compensation at the rate of 1% on the amount of estimate for every day. **No compensation for any damage caused by rain, traffic or natural calamities during the execution of the Supply/work will be considered.**

**Clause 7:- Labour:** - The manufacturer shall not contravene the provisions of Workman Compensation Act 1923. No labor below the age of fourteen years shall be employed for any work or supply of goods.

**Clause 8:- Signing of contract:-** Successful bidder must execute a contract on the Stamp Paper amounting to Rs. 10.00 (Rupees ten only) prior to issuance of work/supply order by the Gram Panchayat. The terms of contract including accepted bid value, duration (start and end date), penalty provisions, quality of work, payment terms etc. If the bidder fails to execute the contract within the time stipulated by the Gram panchayat, the bid will be liable to be cancelled.

**Clause 9 :- Breach of conditions of contract and Contract :-** In the event of any breach of conditions of the contract, as depicted in the above clauses and of the contract which will be made after getting the Supply/work order following actions may be taken against the contractor.

**Action:**

1. Forfeiture of earnest money.
2. Forfeiture of security deposit.
3. Rejection of Supply/work order.
4. Loss of opportunity to participate in any tender for a term of years, which the Artha O Parikalpana Upa-Samity of the Gram Panchayat will impose.

**Clause 10:-** Guidelines on ESMF compliance should be adhered to.

I shall abide by all terms and conditions/ clauses as laid down in this Tender Form

Pradhan  
Pratapaditya Nagar Gram Panchayat  
Kakdwip, South 24 Pgs.

Signature of Pradhan, Pratapadityanagar Gram Panchayat

Date: .....

Signature of the Contractor/ Supplier

Date: .....